

## Have you lost your Outlook Express email program?



Sometimes when Microsoft sends updates to all users of Windows through their security updates system, they also update files and programs used in the Microsoft Office suites. This includes Word , Excel, Publisher, Access, and Office Outlook etc.

Office Outlook ( usually in the form of Outlook 2000, 2003 or 2007 ) is the more sophisticated email client usually commonly found in Office environments where Outlook Express lacks the extra needed features.

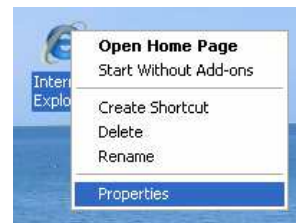
If you find that one day your Outlook Express program has suddenly changed into a version of Outlook( or something else ), it is because one of the latest updates from Microsoft may have inadvertently caused Office Outlook ( or something else ) to become the 'DEFAULT' email client and pushed Outlook Express into the parking lot.

Don't panic! It is an easy process to 'RETRAIN' your Windows operating system to use your preferred email program, in this case Outlook Express. Simply follow the steps below:

**Locate your Internet Explorer icon on the desktop**  
( this has to be a native link not a shortcut )



**Single [right] click on the icon and select the 'Properties' option from the pull down menu with a single left click.**



**Select the 'Programs' tab from the top menu.**

**In the 'Email' section, use the pull down arrow on the right of the currently selected email program and select Outlook Express.**



**Finally, single left click the 'Apply' button on the lower right of the screen. Then click the 'OK' button**

